

SYLLABUS OVERVIEW SUBJECT: EMPOLYABLITY SKILLS Teacher: Sir PS

Unit	Name of the Chapter	Marks
1	Employability Skills	10

Month	No. of Days	No. of Periods	Lesson/Unit	Activities/Projects/Practical experiment to be held/Specific Assessment Tools(s)		
April- June	46	8	Chapter – 1 Communicative Skills – I	 Role Playing Scenario on the theme: "Customer Service or Job Interview" This will allow the students to practice active listening, empathy, and clear communication and focus on both verbal and non-verbal cues like eye contact, body language, and tone of voice. Public Speaking: Students will prepare and deliver short presentations on a topic related to their interests or academic subjects 		
			Chapter – 2 Self-management Skills – I	 Creative expression: Students will be tasked to submit an innovative work through art, music, writing, or other creative outlets to promoting self-awareness and emotional intelligence. Organization and planning: Students will be engaged in activities that will require them to organize a small event. 		
July – Sept	52	8	Chapter – 3 Information and Communication Technology Skills – I	 Group Discussion on the topic: "Ethical and Responsible Use of ICT" Discuss the importance of being responsible digital citizens. Written Communication: Students will write a short report, email, or online forum post to practice different forms of written communication in an ICT context. 		
			Chapter – 4 Entrepreneurship Skills – I	 Brainstorming on the topic: "Local Business" Encourage students to generate business ideas based on local needs and resources. Teamwork and Collaboration: Students will be assigned group projects that will require them to work together and develop strategies to resolving conflicts that may arise in group work. 		
Oct – Dec	40	4	Chapter – 5 Green Skills – I	 Poster Making Competition on the topic: "Save the Environment" Group Discussion on the topic: "Living Green" Students can discuss the importance of the green economy, the role of green jobs, and how to adopt eco-friendly habits in their daily lives. 		
Jan – Feb 2026	30		Revision			